



COUNTRY BASKETBALL ADVISORY COMMITTEE CHARTER

Date Adopted by BNSW Board:	November 2022
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Basketball NSW Country Basketball Advisory Committee Charter

1. Area of Responsibility

Board of Directors
New South Wales Basketball Association Ltd

2. Date approved and last updated

November 2022 | November 2022

3. Charter Number

CHA 002

4. History

4.1. The Country Basketball Committee Charter was signed by the Chairman of New South Wales Basketball Association Limited ACN 003 359 680 (**BNSW**) on 12 December 2013:

4.1.1. which set out the basis of the relationship between BNSW and the NSW Basketball Country Committee (Committee); and

4.1.2. Established the roles and obligations of the members of the Committee.

4.2. The objects of BNSW as set out in the Constitution of BNSW when it was established are:

4.2.1. to control, promote, integrate and foster participation and development at all levels of basketball in the State of New South Wales;

4.2.2. to promote recognition of basketball as a leading participative sport;

4.2.3. to encourage the provision of appropriate facilities for the participation of basketball within the State of New South Wales;

4.2.4. to take over the funds and other assets and liabilities of the previous unincorporated association known as the New South Wales Basketball Association.

4.3. The Constitution of BNSW empowers the Board of Directors of BNSW to:

“... delegate any of its powers and/or functions ... to one or more sub-committees ... [and] ... any sub-committee so formed must conform to any regulation that may be imposed by the Board”.

4.4. The unincorporated New South Wales Basketball Association (Unincorporated Body), the predecessor of BNSW, established the Committee as a subcommittee, and it has functioned continuously since that time.

4.5. BNSW has set more formal parameters for the ongoing operation of the Committee within the governance structure of basketball in New South Wales.

- 4.6. In 2010, BNSW engaged Mr Robert McGugan to produce a report into the affairs of basketball in country New South Wales (McGugan Report). The Board of BNSW wishes to reference the McGugan Report and regards the Committee as an integral part of such reference.
- 4.7. On the 12 December 2017, the Board of Directors of BNSW resolved that the Committee shall be governed by and subject to the provisions of this document, which was to be known as the "NSW Basketball Country Committee Charter" (Charter).
- 4.8. In 2020 it was agreed that the NSW Country Committee and the Basketball NSW/Country Steering Committee would work together in reviewing the Country Basketball Committee Charter.

5. Name

- 5.1. The NSW Basketball Country Basketball Committee is to now be known as the Country Basketball Advisory Committee.

6. Purpose

- 6.1. The Country Basketball Advisory Committee ("the Committee") is established by the Board of Directors ("the Board") of Basketball NSW ("BNSW"), for the purpose of this Charter, "Country" means the regional NSW.
- 6.2. The Committee's purpose is to review, monitor and make recommendations as appropriate to the Board in relation to country basketball-related matters.
- 6.3. The Committee is an advisory committee only and has no delegated authority from the Board except where the Board may otherwise determine from time to time.

7. Roles and Responsibilities

- 7.1. To appoint a maximum of two (2) delegates for a two (2) year term on the BNSW Waratah Advisory Committee.

One (1) delegate is appointed every second "odd" year (2021, 2023 etc.), the other delegate appointed every second "even" year (2022, 2024 etc.).

These delegates will provide advice to the Waratah League Advisory Committee and seeking feedback from the Country Basketball Advisory Committee on matters of substance;

- E.g. State-run competitions, from the calendar through to rules for competitions affecting Country associations for both junior and senior.

- 7.2. In respect of the representation of BNSW concerning the Australian Country Junior Basketball Cup Incorporated (**ACJBC Inc**), the Country Basketball Advisory Committee, shall;

7.2.1. Nominate one (1) Committee member/delegate to be a Director of ACJBC; and

7.2.2. Recommend a second Committee member to be a member of ACJBC,

both persons are to be approved by the BNSW Board.

- 7.3. To nominate one (1) country representative to be considered a member of the Basketball NSW Honours Committee. The Honours Committee oversees the Basketball NSW Hall of Fame, held every two (2) years.

- 7.4. To nominate one (1) country representative to be considered for the BNSW Governance Charter Review Group.

- 7.5. To nominate four (4) country representatives to be considered for the BNSW Historical Working Group.
- 7.6. To nominate one (1) country representative to be considered for the BNSW Coaches Advisory Committee.
- 7.7. To call for applications for the Richard Boyle Country Grants Program.
- 7.8. To appoint a Development Events Manager, this person will be responsible for liaising with Basketball NSW on the development tours, annually by May.
- 7.9. Upon request from the Chief Executive Officer or the BNSW Board, form Working Groups. These working groups' roles will be gathering community input, conveying community needs/concerns, identifying opportunities, providing project guidance, and reviewing deliverables.
- 7.10. To advise and make recommendations to the Board and or BNSW Management on:
 - 7.10.1. Provide insight and advice to the Chief Executive Officer of BNSW in relation basketball in country NSW;
 - 7.10.2. Assist in operational matters concerning basketball in country NSW, as directed by the Chief Executive Officer of BNSW;
 - 7.10.3. Positively and willingly embrace the overarching strategies of the Board, as implemented by the Chief Executive Officer of BNSW, to achieve with BNSW a unified and harmonious outcome for the benefit of basketball in country New South Wales.
- 7.11. As part of the Basketball NSW State Conference provision is made for:
 - 7.11.1. Country Forum - facilitated by this Committee ideally as part of the BNSW State Conference, it is open to representatives from Boards and Management from each country association. The purpose of these forums is to:
 - 7.11.2. Share information either being undertaken or completed by the Country Basketball Advisory Committee.
 - 7.11.3. Networking opportunity for Country Associations Boards of Management and staff, to collaborate on matters, discuss strategies that will assist with the growth of basketball in the entire country area.
 - 7.11.4. A guest speaker(s) to present on topics.
 - 7.11.5. To encourage all Country associations to attend and support the Basketball NSW State Conference and Country Basketball.

8. Country Basketball Advisory Committee Membership

The Country Basketball Advisory Committee shall consist of 11 representatives from country basketball, consisting of following;

- 8.1. For continuity purposes, the Country Basketball Advisory Committee shall consist of an "Executive". The Executive shall consist of up to three (3) Honorary members from the previous NSW Basketball Country Committees' and the appointed Development Events Manager, and the Country Basketball Advisory Committee Chair, totalling five (5) people on the executive.

The three honorary members will be filled annually with the outgoing executive to appoint as appropriate.

- 8.2. In fulfilling its responsibilities, the Executive may meet as required to provide advice to Basketball NSW on matters relating to country basketball that can't wait until a full Country Basketball Advisory Committee.
- 8.3. The Executive shall appoint one (1) member from within the Executive to hold the position of Secretary.
- 8.4. The Country Basketball Advisory Committee "Regional Representation", ideally are to come from within the six (6) regions of country NSW as defined below (see annexure A);
 - Central Coast/Hunter
 - Central West and Orana
 - Illawarra/South East and Tablelands
 - New England/North West
 - North Coast
 - Riverina/Murray & Far West
- 8.5. The members who make up the "Regional Representation" will be ratified at the Country Forum.

The term of each "Regional Representation" member is for two years.

For year one (1) of this Charter, three (3) regions will be for a one (1) year term only, and that is so a rotation can be implemented.

Region	Term Ends	Region	Term Ends
Central Coast/Hunter	2023	Central West and Orana	2024
Illawarra/South East and Tablelands	2023	New England/North West	2024
North Coast	2023	Riverina/Murray & Far West	2024

Regional representatives must be nominated by their local association. In the event of more than one nomination from a region, a ballot will take place within that region.

Any casual vacancy will be filled from the same region by the Country Basketball Advisory Committee Executive.

The Regional Representation's role is to act as an extension of BNSW, assisting by engaging with neighbouring associations on items on the agenda and reporting back to the advisory committee.

- 8.6. The Country Basketball Advisory Committee Executive may make suggestions of a suitable person to the Basketball NSW Board who will appoint either a Director or an experienced representative from NSW Country Basketball to act as Chair of the Committee.
- 8.7. Plus Basketball NSW staff, as directed by the Chief Executive Officer.
- 8.8. The Country Basketball Advisory Committee Executive may form working groups to work on specific projects.

9. NSW Country Basketball Advisory Committee Meetings

- 9.1. The Committee shall meet at least once each quarter (say, April, July, October and November).

9.1.1. Shall schedule its meetings to efficiently manage its workload and make timely recommendations to both the Waratah Advisory Committee and the Board with sufficient notice to enable proper consideration of those recommendations.

and

9.1.2. Shall meet upon the request of any member of the Committee or the Board, subject to providing at least five business days written notice to the other members.

9.2. The quorum for a Committee meeting shall be a minimum of six (6) members consisting of either the executive and/or regional members and any decision or recommendation are determined by a majority of the members present at the meeting. If tied and decision or recommendation is to be carried over to the next meeting.

9.3. The BNSW Chief Executive Officer and any other BNSW staff are not voting members of the Committee.

9.4. Meeting minutes must include;

9.4.1. Declaration of Interest

9.4.2. Matters for Information

9.4.3. Matters for Discussion

9.5. Minutes of the Committee are to be circulated to each primary contact of each Country association.

9.6. The BNSW Chief Executive Officer and/or any other staff in association with the Country Basketball Advisory Committee Secretary will assume the responsibility for taking the minutes and preparing agendas; any documentation should be circulated to the Committee at least five (5) days before the meeting.

9.7. The Country Basketball Advisory Committee Executive may meet outside of this schedule and on an as needs basis.

10. Richard Boyle Country Grant Program.

10.1. The Richard Boyle Country Grants program occurs in Q1 of each year. The total value of grants available is an agreed amount between the Country Advisory Committee and the Board of Basketball NSW.

10.2. The Country Advisory Committee Executive will be responsible for assessing applications via the following;

- a) How it meets the selection criteria.
- b) How it compares to other applications; and
- c) Whether it provides value for money.

10.3. The Country Advisory Committee Executive will then inform Basketball NSW which association(s) have successfully obtained a grant.

10.4. There is no appeal mechanism for decisions to approve or not approve a grant.

10.5. See clause 13.3 for budgeting the Richard Boyle Country Grant Program.

11. Basketball NSW supporting the growth of Country Basketball

11.1. In line with Basketball NSW Strategic Plan 2021-2025 and aiming to achieve 100,000 registered members by 2025, Basketball NSW will support the growth of country basketball by ensuring that each department and staff objectives include country basketball.

On the back of Australia's right to host the 2022 FIBA Women's World Cup, the NSW Government has funded a local legacy program known as the NSW Legacy Program. This funding is guaranteed until 31 December 2023.

This has enabled Basketball NSW to employ five (5) Regional Development Officers on a permanent part-time basis.

11.2. The Regional Development Officers will be responsible for sports development, female-specific participation programs, female leadership programs, indigenous participation programs, education programs for coaches and officials, and better access to play and participate in basketball for residents in regional and remote areas New South Wales.

11.3. Subject to targets being met, future funding and budgets being approved, Basketball NSW endeavours to retain the Regional Development Officers post-2023.

11.4. The Country Basketball Advisory Committee may make suggestions to BNSW with regard to Regional Development Officers priorities.

12. NSW Country Basketball

12.1. The NSW Country Basketball Committee has done an outstanding job in growing country basketball in NSW. Basketball NSW recognises the importance of NSW country basketball as a significant part of basketball in NSW and the future of basketball in the State.

Basketball NSW recognises that NSW country basketball has many unique challenges peculiar to its demographics and socio-economic changes that set it apart from metropolitan basketball.

First formed in 1954, the NSW Country Basketball Committee has volunteered many hours, held numerous meetings, and travelled many kilometres to provide opportunities for country kids to develop their basketball skills.

12.2. Basketball NSW acknowledges that some of these events and programs developed are still in operation today and as such shall remain on the Basketball NSW calendar;

- a) John Martin Country Tournament
- b) John Davidson Country Jamboree
- c) Country Development Tournament
- d) Leeanne Palmer Country Development Program
- e) Richard Boyle Country Grant Program
- f) Skills Days

12.3. In addition to the above, Basketball NSW remains committed to NSW Country represented at Australian Junior Championships for both boys and girls in the U18 and U16 age groups.

12.4. Development Tours will remain an essential part of the country basketballers development pathway, with events like the ACJBC remaining on the basketball calendar.

12.5. Basketball NSW Country Naismith Forums. The objective and purpose of each of the Country Naismith Forums is to assist Basketball NSW in providing new opportunities for participants to experience representative basketball in a smaller regional format.

These competitions are for development (tier three); they are not to be conducted in competition with leagues in operations by Basketball NSW (tiers one and two).

Country Naismith Forums form a part of a participants pathway for coaches, managers, officials and players.

13. Finance

13.1. Honorariums

- a) The Secretary of the Country Basketball Advisory Committee will receive an annual honorarium to help cover the Secretary's telephone and miscellaneous expenses.
- b) Basketball NSW will budget for an honorarium to be paid to the Development Events Manager.

13.2. Budgeting – Richard Boyle Grant Program.

- a) Each year \$20,000 will be budgeted in the Profit and Loss of Basketball NSW as an expense as part of the normal budgetary process in September of each year. This will be funded cash-wise by the Country Term deposit as above.

Once the County Term deposit funds have been depleted, Basketball NSW will then budget for this program.

- b) Any other items that the country committee require for the following year must be notified to the CFO by the end of August in the preceding year for inclusion in the Basketball NSW budget.

This will be funded by cash from the Basketball NSW operational accounts.

13.3. Financial Operating Procedures

The financial operating procedures are per the Basketball NSW Financial Policy as approved by the Board of Basketball NSW.

13.4. Historical Country Funds

BNSW to advise the Country Basketball Advisory Committee of funds held from historical country accounts as of 31st December each year.

14. Charter Review

The Committee shall review the Charter at the last meeting before the Forum (or such time as the Board may require); the Committee is to make recommendations for changes to the Board.

Any changes approved by the Board will become effective from the date that the Board decides.

Annexure A - NSW Regions

At the commencement of the Charter, there are six (6) country regions representing the Member Associations of Basketball NSW on the Country Basketball Advisory Committee.

<https://www.sport.nsw.gov.au/sectordevelopment/nsw-government-regional-boundaries>

Central Coast/Hunter	Central Coast Waves, Central Coast Basketball Inc, Cessnock, Denman, Gloucester, Maitland, Muswellbrook, Newcastle, Scone, Singleton.
Central West and Orana	Bathurst, Dubbo, Forbes, Gilgandra, Hillston, Lithgow, Mudgee, Orange, Parkes.
Illawarra/South East and Tablelands	Batemans Bay, Bombala, Cooma, Goulburn, Illawarra, Kiama, Merimbula, Milton Ulladulla, Moruya, Moss Vale, Queanbeyan Shoalhaven, Yass.
New England/North West	Armidale, Glen Innes, Gunnedah, Inverell, Narrabri, Quirindi, Scone, Tamworth, Tenterfield, Walcha.
North Coast	Ballina, Bellingen, Byron Bay, Casino, Coffs Harbour, Grafton, Kempsey, Lismore, Murwillumbah, Port Macquarie, Taree, Yamba.
Riverina/Murray, South West Slopes & Far West	Albury, Cootamundra, Deniliquin, Griffith, Gundagai, Junee, Leeton, Narrandera, Temora, Tumut, Tumbarumba, Ungarie, Wagga, West Wyalong, Young.